



**City of Emeryville  
Master Fee Schedule  
Effective July 3, 2017**

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**City of Emeryville  
Master Fee Schedule  
Building Division**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>BUILDING PERMIT</b>		
<b>Includes Sign and Demolition Permits</b>		
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)	\$ 127	0.80% of construction valuation <sup>1</sup> minimum Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 127	Expired Permits requiring 1 inspection for final Building/tenant space not classified for assembly use (new)
Temporary Occupancy Permit	\$ 173	
<b>GENERAL PLAN MAINTENANCE<sup>2</sup></b>		0.50% of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>TECHNOLOGY FEE</b>		0.10% of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>PLAN CHECK – To be paid with submittal of application</b>		
Initial Review plus review of one resubmittal		65% of Building Permit Fee 50% of Building Permit Fee for Residential under \$100,000.00 minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals	\$ 173	
In house	\$ 173	per hour, 1 hour minimum
Outside Consultant	\$ 173	Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
<b>ENERGY CONSERVATION – To be paid with submittal of application</b>		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).		12.5% of Building Permit Fee
<b>ELECTRICAL, PLUMBING, MECHANICAL PERMITS</b>		
<b>When issued with Building Permit</b>		
Electrical		20% of Building Permit Fee
Plumbing		18% of Building Permit Fee
Mechanical		17% of Building Permit Fee
<b>When issued separately</b>		
Electrical, Plumbing or Mechanical	\$ 127	1% of construction valuation <sup>1</sup> minimum
<b>Photo Voltaic Solar Panel Building Permit Fees<sup>3</sup></b>		
Single family residences	\$ 250	
Residential except single family residences		
Up to 15 kW	\$ 500	
Over 15 kW	\$ 500	plus \$15 per kW over 15 kW.
<b>All Other</b>		
Up to 50 kW	\$ 1,000	
Over 50 kW	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW

**City of Emeryville  
Master Fee Schedule  
Building Division**

Effective July 3, 2017

<b>DESCRIPTION</b>	<b>FEE</b>
<b>Sewer Lateral Permit</b>	
Per Parcel, Administrative fee	\$ 196
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 612
or for large or complex private sewer systems, a cost recovery fee of	\$ 153 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 229 per hour
Verification Test (only), on an existing sewer lateral	\$ 153 per test
Traffic signal or street light conduit utility locate (as needed)	\$ 305
Sewer Lateral Performance Security	\$ 1,034
Plan Check for new sewer laterals	\$ 198
<b>SEWER CONNECTION</b>	
Residential Dwellings	\$ 1,326 per unit
All Others Uses	\$ 265 per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)	
<b>STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)<sup>2</sup></b>	
1 to 3 Story Residential	0.01% of construction valuation <sup>1</sup> \$ 0.50 minimum
All Other Construction	0.02% of construction valuation <sup>1</sup> \$ 0.50 minimum
<b>GRADING PERMIT</b>	
Grading Permit	1% of construction valuation <sup>1</sup>
Plan Review of Grading Permits	65% of Grading Permit Fee \$ 127 minimum
<b>MICROFILM and PHOTOCOPIES</b>	
Project Valuation to \$100,000.00	
8.5" x 14"	\$ 0.50 per page
Larger than 8.5" x 14"	\$ 1.00 per page
Project Valuation over \$100,000.00	1% of Building Permit Fee
<b>CONSTRUCTION WORK WITHOUT REQUIRED PERMITS</b>	5 times cost of the actual permit
<b>OTHER INSPECTIONS AND FEES</b>	
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	
	\$ 139 per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	
	\$ 127 each re-inspection
Certified Access Specialist Inspections (CASp)	
Inspections	\$ 147 per hour or consultant costs *
Inspection for Reconnection of Utilities	\$ 127 per request
Pre-Plan check prior to permit application (2 hr minimum)	\$ 173 per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 173 per hour
Alternate Methods and Materials Request	\$ 173 per hour
Certificate of Occupancy/Temporary Certificate of Occupancy Requests	\$ 264 per request
Gas/Electrical Meter Release	\$ 264 per request
Assigned Property/Business Address	\$ 127 per request
Plans Copy Request (except counter review)	\$ 127 per request

**City of Emeryville  
Master Fee Schedule  
Building Division**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>
<b>FIRE DEPARTMENT FEES</b>	
Charge per current Fire Department Fee Schedule	
<b>SCHOOL FEES (effective June 1, 2008)<sup>2</sup></b>	
Commercial	\$ 0.47 per square foot
Residential (500 sq. ft. or more)	\$ 2.97 per square foot
Self Storage	\$ 0.07 per square foot
Live/Work	\$ 1.73 per square foot
<b>CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)<sup>2</sup></b>	
Permit valuation \$1 to \$25,000	\$ 1.00
Permit valuation \$25,001 to \$50,000	\$ 2.00
Permit valuation \$50,001 to \$75,000	\$ 3.00
Permit valuation \$75,001 to \$100,000	\$ 4.00
Permit valuation over \$100,000	\$ 1.00 per \$25,000 or fraction thereof

**Note: For any services requiring staff time or the time of city hired consultants, charges**

<b>Planning Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply<sup>2</sup>. For guidelines and calculations of these fees, consult the Building Division.

<sup>1</sup> Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

<sup>2</sup> These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

<sup>3</sup> No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

<sup>4</sup> Cost recovery for special cases requiring outside consultants

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>	
<b><u>Publications, Document Charges</u></b> [1]		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	71
General Plan EIR (Per Photocopy Rate) [2]	\$	0.10 Per photocopy rate
Park Avenue District Plan	\$	27
North Hollis Area Urban Design Program	\$	27
Planning Regulations	\$	36
Housing Element of the General Plan	\$	51
Stormwater Guidelines	\$	25
Parks and Recreation Strategic Plan	\$	71
Emeryville Design Guidelines	\$	71
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	97
Pedestrian and Bicycle Plan	\$	107
Pedestrian and Bicycle Plan Appendices	\$	84
Photocopying, Per Page [2]	\$	0.10
Faxing, Per Page [2]	\$	0.10
<b><u>Sidewalk Café Permits (including Parklets)</u></b>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<b><u>Short-term Rental Permits</u></b>		
Application Fee	\$	250
Annual Renewal Fee	\$	200
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	100
<b><u>Notification</u></b>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	410 + charged per formula [3] if excess of 1 hour
<b><u>Planning Commission Study Session</u></b>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$	2,000 Flat Rate
<b><u>General Plan Amendment</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Rezoning</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Development Agreement</u></b>		
	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Planned Unit Development</u></b>		
Preliminary Development Plan	At cost, charged per formula [3]	\$5,000 Deposit
Final Development Plan	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Conditional Use Permits</u></b> [4]		
Minor Conditional Use Permits - Flat Fee	\$	517
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3]	\$3,000 Deposit
All other	At cost, charged per formula [3]	\$3,000 Deposit

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>	
<b><u>Temporary Use Permits</u></b>	\$	517
<b><u>Exceptions to Standards</u></b> [4]	\$	517
<b><u>Variances</u></b> [4]	At cost, charged per formula [3]	\$1,000 Deposit
<b><u>Design Review, including Signs</u></b> [4]		
Minor Design Review for Signs	\$	517
Major Design Review for Signs	At cost, charged per formula [3]	\$1,000 Deposit
Master Sign Programs	At cost, charged per formula [3]	\$2,000 Deposit
Individual signs under Master Sign Programs	\$	310 zoning compliance review
Temporary Signs	\$	206
All Other Minor Design Review:	\$	517
All Other Major Design Review	At cost, charged per formula [3]	\$3,000 Deposit
<b><u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u></b>		5 times cost of actual permit/approval
<b><u>Tree Removal Permits</u></b>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3]	\$2,000 Deposit
<b><u>Subdivisions</u></b>		
Major Subdivisions, including residential condominium conversions	At cost, charged per formula [3]	\$3,000 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	\$	1,025
Lot Line Adjustments	\$	1,025
Parcel Mergers	\$	1,025
Certificate of Compliance	\$	1,025
Covenant of Easement	At cost, charged per formula [3]	\$2,000 Deposit
<b><u>Assessment District Apportionment</u></b> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)		
Lot Line Adjustments/Parcel Map Waivers	\$	354
Major/Minor Subdivisions (10 parcels or less)	\$	1,416
Major/Minor Subdivisions (more than 10 parcels)	\$	3,541 Plus \$25 Per Parcel Over 20 Parcels

**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
<b><u>Environmental Review</u></b>	
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] \$15,000 deposit
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] \$30,000 deposit
Notice of Determination or Notice of Exemption	\$ 88
<b>Filing Fees Required by State Department of Fish &amp; Game (Effective 1/1/2017) [5]</b>	
Alameda County Clerk Handling Fee (all filings)	\$ 50
Negative Declaration	\$ 2,216
Environmental Impact Report (EIR)	\$ 3,078
<b><u>Administrative Fees</u></b>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 354
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]
Zoning Compliance Review	
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, and Code Interpretation	\$ 410
Amendments to conditions of approval by Planning Commission or City Council	
Any project that was originally flat fee	\$ 1,025
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$ 1,240
<b><u>In Lieu Fees</u></b>	
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 206 Per square foot of required open space not provided
Parking, pursuant to EMC Section 9-4.407(d)	\$ 7,755 Per required parking space not provided

**Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be:**

<b>Planning Staff</b>	charged at	direct salary and benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	cost plus 10% administrative fee



**City of Emeryville  
Master Fee Schedule  
Planning**

**Effective July 3, 2017**

**DESCRIPTION**

**FEE**

**NOTES**

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville  
Master Fee Schedule  
City Manager & City Clerk**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
<b>DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting</b>	
Normal Delivery	
Per Meeting	\$ 10
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File	
Per Disk	Cost of materials
Electronic Data Record Request - Non-existing file	
Per Disk	Cost of materials and staff time to produce
<b>Measure C</b>	
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula \$5,944 Deposit in the event the City undertakes an audit
City Administrative Fee for Admin of Consultant hired Projects	\$ 111 per hour
City Clerk Hourly Rate	\$ 111 per hour

**Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula":**

<b>City Staff [4]</b>	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
<b>Consultants [2]</b>	charged at	City's cost plus a 10% administrative fee

**Notes**

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Economic Dev & Housing**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
Loan Subordination Fee	\$ 413
Loan Origination Fee	\$ 413
Income Verification Fee	\$ -
 <b>Publications</b>	
1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee
 <b>Program Fees</b>	
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1]  At cost, charged \$517 Minimum Deposit per formula
Capital Improvement Credit Fee [2]	\$ 413
Rental Monitoring Fee [5]	At cost, charged \$5,000 minimum deposit per formula
Below Market Rate Resale Fee	\$ 413
Below Market Rate Inspection Fee [4]	At cost, charged \$500 minimum deposit per formula
Loan Payoff Fee	\$ 103
Below Market Rate Inspection (after first 2)	\$ 103 Per hour
Economic Housing and Development Hourly rate	\$ 214 Per hour

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Econ Dev Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [6]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**[Notes]**

Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).

[1] City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).

[2] Process consists of 1) reviewing invoices and proof of payment, and 2) depreciating, if necessary.

[4] Includes 2 inspections

[5] The affordability agreements do not allow for increases.

[6] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Finance**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
Photocopying, Per Page [1]	\$ 0.10
<b>Miscellaneous Fees</b>	
Ordinances administered by Finance Division [6]	no charge
Returned check fee [7]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
<b>Program Fees</b>	
<u>Business License Processing</u>	
New Business License [6]	\$ 57
Annual Business License renewal [6]	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2, 6]	\$ 58 per vehicle
Annual permit for low income household [2,6]	\$ 27 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day [3,6]	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks [4,6]	\$ 25
Maximum of 2 per household per year	
Visitor's Permit-52 week [5,6]	\$ 150
Maximum of one per year per household or business.	

Permit year is September 1 to August 31.

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:</b>		
<b>Finance Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [8]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>		

**[Notes]**

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Maximum of 10 per household per year, permit year is September 1 to August 31
- [4] Maximum of 2 per household per year, permit year is September 1 to August 31
- [5] Maximum of 1 per household or business per year, permit year is September 1 to August 31
- [6] Placeholder for Master Fee Schedule; Not included in the NBS cost analysis
- [7] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [8] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Fire Department**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>
<b>BICYCLE LICENSE</b>	\$ 10
<b>INSPECTIONS</b>	
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.	
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 173 Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 173 Per hour, minimum charge of 1/2 hr.
Special Inspections or Research	
during regular business hours	\$ 218 Per hour, minimum charge of 1/2 hr.
scheduled outside of regular business hours	\$ 218 Per hour, minimum charge of 1/2 hr.
Fire Safety Inspection	
Fire prevention annual inspection	\$ 173 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Minor [1]	\$ 519 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Major [1]	\$ 519 Per hour, minimum charge of 1/2 hr.
Special Inspections - Prevention [1]	\$ 173 Per hour, minimum charge of 1/2 hr.
Special Inspections - Suppression [1]	\$ 519 Per hour, minimum charge of 1/2 hr.
<b>PERMITS</b>	
Fire code permits	\$ 173 Per hour, minimum charge of 1/2 hr.
(Tents, haunted houses, carnival or fair, etc.)	
<b>OTHER FEES</b>	
Fire Personnel Costs Per Hour [2]:	\$ 346 Per hour, minimum charge of 2 hr.
Fire Equipment Costs Per Hour, to be charged in the following situations:	
a) Commercial stand by services provided upon request	
b) Response to Hazardous material release	
c) Response to chronic false alarms	
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000	
Engine Company (3 persons)	
Regular Duty Company	\$ 519 Staff per hour plus equipment cost
Special Duty Company	\$ 519 Staff per hour plus equipment cost
Aerial Truck (one person)	\$ 173 Staff per hour plus equipment cost
Staff Vehicle (one person)	\$ 173 Staff per hour plus equipment cost
First Responder Fee [1]	\$ 173

**City of Emeryville  
Master Fee Schedule  
Fire Department**

Effective July 3, 2017

**DESCRIPTION**

**FEE**

All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.

**PLAN REVIEW**

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	40% of Building Permit Fee
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**PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT**

Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 346 Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 173 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 346 Per hour, minimum charge of 2 hr.

**PLANNING AND TRAINING PROGRAMS**

Emergency Preparedness Planning	
Private Business--Employee Training	\$ 173 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 173 per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 173 per hour

Emergency Preparedness Supplies and Equipment	At cost
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**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Fire Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**[Notes]**

- |     |  |
|-----|--|
| [1] | 3 person crew assumed one hour each  |
| [2] | Per hour, minimum of 2 hours   |
| [3] | Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan |

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Report &amp; Document Reproduction</b>	
Citizen Request, Per Page [12]	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10
Faxing, Per Page [12]	\$ 0.10
<b>Identification Services</b>	
Fingerprinting	\$ 162
DVD Copy of Communications Voice	\$ 162
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 178
Stolen Vehicle Release	\$ -
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 162
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,425
One Day Cabaret Permit	\$ 855
One Day Dance Hall Permit	\$ 570
Bingo Game Permit	\$ 428
Card Room Fees:	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,851
Card Room Employee Permit	
1. Application Fee	\$ 385
2. Renewal Fee	\$ 142
3. Replacement/Change Card Room	\$ 142
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 162
2. Application Renewal Fee	\$ 162
3. Driver's Identification Card Replacement Fee	\$ 80
Fleet Management Permit Fees	
1. Application Fee	\$ 324
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 324
Vehicle Permit Fees	
1. Application Fee	\$ 80
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 48
3. Vehicle Replacement Card Fee	\$ 40
Special Event Permit Fees	
Without a street closure	\$ 276
With a street closure	\$ 340

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>	
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 285	
2. Renewal Fee	\$ 285	
3. Replacement Fee	\$ 85	
Message Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,179	
Message Establishment Fee:		
Annual Permit Application, due each December 1st	\$ 558	
Employee Permits		
Annual Employee Permit [3,4]		
(Applies to both Massage Parlors and Massage Practitioners)		
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 447	
2. Renewal Fee	\$ 447	
3. Replacement Fee	\$ 48	
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	
For Three Years - Not Spayed/Neutered	\$ 31	
For One Year - Spayed/Neutered	\$ 10	
For Three Years - Spayed/Neutered	\$ 15	
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	
For One Year - Seniors (55+) - Spayed/Neutered	\$ 2.50	
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 810	Penal Code Sec.22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 648	Penal Code Sec.22190 (b)(1) & (f)(1)
3. Range Certification	\$ 2,851	
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,425	
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,425	
Arrest With Accident Investigation	\$ 1,995	
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 285	
Short Term Encroachment Permit	\$ 285	
Personnel Services [9,10]	\$ 162	
Cannabis Key Individual Application Fee	\$ 447	
Initial Cannabis Business Permit Fee	\$ 651	Cost Recovery
Renewal of Cannabis Business Permit Fee	\$ 651	
Firearms Storage Fee [17]	\$ 485	
Police Non-Sworn Hourly Rate	\$ 162	
Police Sworn Hourly Rate	\$ 285	



City of Emeryville  
Master Fee Schedule  
Police Department

Effective July 3, 2017

DESCRIPTION

FEE

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Police Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

[Notes]

- [1] For any services requiring staff time or the time of city hired consultants, charges for:
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>PERMITS/LICENSES</b>	
<u>Encroachment Permits</u>	
Application Fee	\$ 190
Plan Check [9,16]	\$ 254
"No Parking" signs (each)	\$ 32 plus cost of signs
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 312 per hour
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 156 per hour
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 118 Per month after initial 30 days
Final inspection for certificate of occupancy [17]	\$ 380
Encroachment Agreements [18]	\$ 507
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.36 per \$100 cf of discharge based on City Ordinance	\$ 254
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 762
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 127 per hour
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 507
Construction and Demolition Waste Management Plan review [19]	\$ 380
Green Halo Systems C&D Waste Management [11]	\$ 127
SWPPP Inspection on Private Developments [3,4,5]	\$ 634
Trash Plan Inspection [9]	\$ 254
Site Improvements Inspection [7,22,24]	\$ 156 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 634
Parcel Map Plan Check [9]	\$ 634
Tentative Map Plan Check	\$ 127 per hour
Final Map Plan Check [9]	\$ 1,015
Plat and Legal Description Plan Check	\$ 254
Digital Basemap Processing Fee [6,8]	\$ 127

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 190
Storm water Permit C3 Plan Check [21,22]	\$ 254 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 156 per hour
Storm water C10 Plan Check [9]	\$ 127
Storm water Maintenance Agreement Review	\$ 380
Maintenance Agreement Recording at County	\$ 127
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula
<u>Sign Permit</u>	
Application fee	\$ 190
Annual permit Renewal Fee	\$ 127
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 220 first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 55 per additional tree
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 113
<b>OTHER/MISCELLANEOUS</b>	
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque	\$ 507
Memorial bench with plaque (existing bench) [23]	\$ 254

**City of Emeryville  
Master Fee Schedule  
Public Works**

**Effective July 3, 2017**

**DESCRIPTION**

**FEE**

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be</b>		
<b>Public Works Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
<b>Consultants</b>	charged at	Cost plus 10% admin fee
<b>This is referred to as "Charged per formula."</b>		

**[Notes]**

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$200 per tree
- [28] Plus \$1.36 per 100cf of discharge based on City Ordinance. Please refer to page 18.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Child Development Center**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
Application Fee (applied against first month's tuition upon approval)	\$ 50
<b>Non-Subsidized Fees: (Full Cost)</b>	<b>Monthly Fee*</b>
Infants (4 mos. to 18 mos.) Resident	\$ 1,844 Per Month
Infants (4 mos. to 18 mos.) Non-Resident	\$ 2,048 Per Month
Toddler (18 mos. to 36 mos.) Resident	\$ 1,675 Per Month
Toddler (18 mos. to 36 mos.) Non- Resident	\$ 1,863 Per Month
Pre-Schooler (3-5 Years Old), Resident	\$ 1,342 Per Month
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,489 Per Month

**\* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.**

**State Subsidized Co-Pay Fees:**

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

**Other Charges**

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute - first late pickup per minute - each late pick up after the first
Late pickup of child	\$2 up after the first
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50
<b>Photocopying at CDC, Per Page</b>	<b>\$ 0.10</b>

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>CDC Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**NOTE:**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Community Services**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>Community Events Permit</b>		
Community Event Permit, Application Fee, Resident	\$	50 per application
Community Event Permit, Application Fee, Non-Profit	\$	75 per application
Community Event Permit, Application Fee, Non-Resident	\$	125 per application
Community Event Permit, Security Deposit	\$	0-1,000 per permit
<b>Park Rental Fees for Picnic Areas</b>		
Park Rental Application Fee, Resident	\$	10 per application
Park Rental Application Fee, Non-Profit	\$	15 per application
Park Rental Application Fee, Non-Resident	\$	20 per application
Marina Park, Site A or E, 49 People or Less, Resident	\$	80 per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$	160 per day
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$	400 per day
Marina Park, Site A or E, 50 People or More, Resident	\$	160 per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$	240 per day
Marina Park, Site A or E, 50 People or More, Non-Resident	\$	400 per day
Marina Park, Site B, C, or D, Resident	\$	50 per day
Marina Park, Site B, C, or D, Non-Profit	\$	75 per day
Marina Park, Site B, C, or D, Non-Resident	\$	100 per day
Doyle-Hollis Park, Sites A/B, Resident	\$	30 per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$	50 per day
Doyle-Hollis Park, Sites A/B, Non-Resident	\$	80 per day
Doyle-Hollis Park, Site C, Resident	\$	40 per day
Doyle-Hollis Park, Site C, Non-Profit	\$	60 per day
Doyle-Hollis Park, Site C, Non-Resident	\$	90 per day
Doyle-Hollis Park, Site D, Resident	\$	50 per day
Doyle-Hollis Park, Site D Non-Profit	\$	75 per day
Doyle-Hollis Park, Site D, Non-Resident	\$	100 per day
All Other Parks, Resident	\$	10 per day
All Other Parks, Non-Profit	\$	15 per day
All Other Parks, Non-Resident	\$	20 per day
Bounce House Use Fee - All Facilities, Resident	\$	15 per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$	20 per rental
Bounce House Use Fee - All Facilities, Non-Resident	\$	25 per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$	30 per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$	40 per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$	50 per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$	50 per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$	75 per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$	100 per rental
Deposit for Park Rentals	\$	0-50 per rental

**City of Emeryville  
Master Fee Schedule  
Community Services**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>ECCL School Gym, Pool, and Field Rental Fees *</b>		
ECCL Rental Application Fee, Resident (per application)	\$ 20	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 30	per application
ECCL Rental Application Fee, Non-Resident (per application)	\$ 40	per application
ECCL Gym Rental Fee, Resident (M-TH)	\$ 28	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 53	per hour
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$ 58	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 48	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 73	per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$ 78	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 28	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 38	per hour
ECCL Athletic Field Light Fee, Resident	\$ 10	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 15	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 20	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 34	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 59	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$ 84	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 20	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 40	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 45	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$ 50	per rental
<b>ECCL Building C Multi-Purpose Room</b>		
ECCL Building C Rental Fee Resident	\$ 84	per hour
ECCL Building C Rental Fee Non-Profit	\$ 109	per hour
ECCL Building C Rental Fee Non-Resident	\$ 134	per hour
* ECCL Cleaning Fee	Market Rate	
* ECCL LG/Facility Attendant [2]	\$ 17	
<b>ECCL Building A Multi-Purpose Room</b>		
ECCL Building A Multi-Purpose Room Resident	\$ 65	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$ 92	per hour
ECCL Building A Multi-Purpose Room Non-Resident	\$ 125	per hour
<b>ECCL Building A Kitchen</b>		
ECCL Building A Kitchen Room Resident	\$ 33	per hour
ECCL Building A Kitchen Room Non-Profit	\$ 43	per hour
ECCL Building A Kitchen Room Non-Resident	\$ 53	per hour
<b>ECCL Teen Center</b>		
ECCL Teen Center Resident	\$ 28	per hour
ECCL Teen Center Non-Profit	\$ 53	per hour
ECCL Teen Center Non-Resident	\$ 58	per hour
<b>ECCL Classrooms</b>		
ECCL Classrooms Resident	\$ 28	per hour
ECCL Classrooms Non-Profit	\$ 38	per hour
ECCL Classrooms Non-Resident	\$ 43	per hour
<b>City of Emeryville Indoor Facility Rental Prices</b>		
City Indoor Facilities Rental Application Fee, Resident	\$ 20	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 30	per application
City Indoor Facilities Application Fee, Non-Resident	\$ 40	per application
<b>Bridgcourt Room</b>		
Bridgcourt Room Rental Fee, Resident	\$ 45	per hour
Bridgcourt Room Rental Fee, Non-Profit	\$ 55	per hour
Bridgcourt Room Rental Fee, Non-Resident	\$ 60	per hour
Bridgcourt Room Rental Deposit	\$ 150	per rental

**City of Emeryville  
Master Fee Schedule  
Community Services**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>	
<b>Recreation Center</b>		
Recreation Center, One Room Rental Fee, Resident	\$ 45	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 55	per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$ 60	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 105	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 130	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$ 155	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 500	per rental
Recreation Center Rental Deposit - One Room	\$ 150	per rental
<b>Senior Center</b>		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 105	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 130	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$ 155	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 50	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 60	per hour
Senior Center Kitchen Rental Fee, Non-Resident	\$ 70	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 75	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 100	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$ 125	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 45	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 70	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$ 75	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 150	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 175	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident	\$ 200	per hour
Senior Center Janitorial Fees	Market Rate	
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500	per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150	per rental
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Market Rate	
<b>Child Development Center</b>		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 75	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 100	per hour
Non-Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 125	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500	per rental
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$ 70	per rental
<b>Special Event Sponsorship Fee</b>		
Special Event Sponsorship Fee	\$ 100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	Market Rate	
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
<b>Photocopying at Senior, Recreation, or CDC Center, Per Page</b>	\$ 0.10	



City of Emeryville  
Master Fee Schedule  
Community Services

Effective July 3, 2017

DESCRIPTION

FEE

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be</b>	
Community Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee
<b>This is referred to as "Charged per formula."</b>	

**NOTE:**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 3, 2017**

**DESCRIPTION**

**FEE**

**Pre-School Summer Camps \***

**\$6.10/Hour**

<i>Pre-School (3.5-5 years old)</i>	M/W/F Resident	\$ 46	per three days
	M/W/F Non-Resident	\$ 51	per three days
	T/H Resident	\$ 33	per two days
	T/H Non-Resident	\$ 38	per two days

**Summer Basic Day Camp \***

**\$ 2.28/Hour**

(9am - 4pm)	Resident	\$ 93	per 1 week session
	Non-resident	\$ 98	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 30	per day

**Morning Camp**

(7:30am - 9am)	Resident	\$ 20	per 1 week session
	Non-resident	\$ 25	per 1 week session
	Daily Drop in Fee	\$ 6	per day

**Ext Pm Camp**

(4:00pm - 6pm)	Resident	\$ 25	per 1 week session
	Non-resident	\$ 30	per 1 week session
	Daily Drop in Fee	\$ 7	per day

**Summer Extended Day Camp \***

**\$ 2.3/Hour**

(7:30am - 6pm)	Resident	\$ 133	per 1 week session
	Non-resident	\$ 138	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 40	per day
	Sliding Scale; fees based on monthly income & family size		
		\$0-\$133	

\* Summer camps offered June through August 2017 are charged fees based on the 7/1/15-6/30/16 master fee schedule while camps offered June through August 2018 are charged based on the 7/1/17-6/30/18 fee schedule.

**After School Program**

<i>Kindergarten</i>		<b>\$ 2.57/Hour</b>	
	Resident	\$ 254	per month
	Non-resident	\$ 260	per month
	Daily Drop in Fee	\$ 20	per day

*1st through 6th Grades*

**\$ 2.56/Hour**

Resident	\$ 186	per month
Non-resident	\$ 191	per month
Sibling Discount	\$ 10	
Daily Drop in Fee	\$ 20	per day
Sliding Scale; fees based on monthly income & family size		
	\$0-\$260	

Late Payment Fee for After-School Program	\$ 10	
Late Pick up Fee for After-School Program	\$ 1	per minute
Sibling Discount for the After-School Program	\$ 10	

**Before School Program**

**\$ 1.25/Hour**

<i>K through 9th Grade</i>	Resident	\$ 50	per month
	Non-Resident	\$ 55	per month

**Kinderbuddies**

**\$ 3.87/Hour**

Mon/Wed/Fri Class	Residents	\$ 128	per month
	Non-Residents	\$ 133	per month
Tue/Thu Class	Residents	\$ 88	per month
	Non-Residents	\$ 94	per month

**Youth Sports**

All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 3, 2017**

**DESCRIPTION**

**FEE**

**Youth Field Trips**

Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.

**Youth Fee Classes**

Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.

**Teen Programs**

Leaders In Training	Residents	\$ 64 per session
	Non-Residents	\$ 59 per session
After school teen program	Residents	\$ 28 per month
	Non-Residents	\$ 33 per month
	Drop in fee	\$ 3 per day

**Youth Seasonal/Special Events**

Special Event Entrance Fees	Various
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**AQUATICS PROGRAM**

**Swim Lessons**

Resident	\$ 86 per session- 8 classes
Non-Resident	\$ 91 per session

**Life Guard Training**

\$ 300 per session
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**Master Swim Program**

Residents	\$ 6 per class
Non Residents	\$ 8 per class

**Public Recreation Swimming**

Recreation Open Swim, Adults (18+ years old), Per Day	\$ 4 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass

Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass

Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free
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Early Registration Discount 2 weeks prior to 1st class meeting	\$ 10
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**Advertising Fees**

Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 107 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 200 per placement
Half Page	\$ 347 per placement
Full Page	\$ 640 per placement
Discount for 3 or more guides	20%

<b>Discount for registering at annual Community Expo</b>	10%
Applies to all fees	

<b>Returned Check Fee</b>	\$ 25 per check
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<b>Refund and Transfer Policy</b>	\$ 10
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<b>Photocopying at Recreation Center, Per Page</b>	\$ 0.10
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**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Youth Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**NOTE:**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville  
Master Fee Schedule  
Adult Services**

**Effective July 3, 2017**

<u>DESCRIPTION</u>	<u>FEE</u>
<b>Adult Sports Leagues</b>	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
<b>Adult Fee Classes</b>	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
<b>ECCL Fitness Passport</b>	Includes open gym, fitness ctr., water exercise & lap swim
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 40
Per 10-Day Pass - Non-Resident	\$ 45
Per 10-Day Pass - Youth/Senior	\$ 20
Per Season - Resident	\$ 110
Per Season - Non-Resident	\$ 140
Per Season - Youth/Senior	\$ 55
<b>Adult Contract Fee Classes</b>	Market Rate
<b>Senior Center Member Classes</b>	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class
<b>Senior Center Membership Fee</b>	
Residents	\$ 25 per year
Non-Residents	\$ 25 per year
Volunteer fee waiver (25 hour per year required)	
<b>Senior Center Trips Fee</b>	Market Rate
Senior Center Members	Market Rate
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found.	
<b>Senior Center Special Events Fee</b>	various
<b>Photocopying at Senior Center, Per Page</b>	\$ 0.10 per page

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Adult Services Staff</b> charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
<b>Consultants</b> charged at	Cost plus 10% administrative fee

**This is referred to as "Charged per formula."**

**NOTE:**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan