CITY OF EMERYVILLE
INCORPORATED 1896
1333 PARK AVENUE
EMERYVILLE, CALIFORNIA 94608–3517

HOME BUSINESS ACKNOWLEDGEMENT FORM

HOME OCCUPATIONS

EMC Title 9: Sections 9-5.804 and 9-5.805

Steps:

1. Read the Home Occupations sections:
   - 9-5.804 (page 2), and
   - 9-5.805 (page 3).

2. Complete sections:
   - **Business Information** (page 1), and
   - **Acknowledgement** (page 3).

3. Return this form with your Zoning Compliance Information Form.

If you have any questions about these requirements and regulations please contact the Planning Division at 510-596-4362.

BUSINESS INFORMATION

Business Name: _____ Telephone: _____

Address: _____

Type of Business Activity (please describe):

9-5.804 Uses Excluded.

None of the following uses or activities shall be a Home Occupation:

(a) **Uses of Special Concern.** Any use of special concern, as listed in Section 9-2.701, shall not be a Home Occupation.

9-2.701 Uses of Special Concern.

(a) Adult Oriented Businesses
  1) Retail
  2) Performance

(b) Banks and Financial Institutions
  1) Bars/Nightclubs/Lounges
  2) Mobile Food Vendors

(c) Eating and Drinking Establishments
  1) Bars/Nightclubs/Lounges
  2) Mobile Food Vendors

(d) Funeral Homes, Mortuaries, and Mausoleums

(e) Lodging
  1) Motels

(f) Major Public Services

(g) Motor Vehicle Sales and Services
  1) Cleaning
  2) Repair and Service
  3) Service Stations
  4) Towing and Impound

(h) Recreation
  1) Gaming

(i) Retail
  1) Fire Arms and Ammunition
  2) Liquor Sales
  3) Tobacco Shops

(j) Crematories

(k) Hazardous Waste Facilities
  1) Small Scale Waste Transfer and Storage
  2) Industrial Hazardous Waste Transfer/Storage/Treatment

(l) Laundry and Dry Cleaning Services

(m) Manufacturing
  1) General
  2) Heavy

(n) Recycling Facilities

(o) Salvage and Wrecking

(p) Communication Facilities
  1) Transmission Towers

(b) **Commercial Hauling.** A commercial hauling business shall not be a Home Occupation.

9-5.805 Regulations.

A Home Occupation shall comply with all of the following regulations:

(a) A Home Occupation shall not change the residential character of the dwelling unit or adversely affect other uses.

(b) A Home Occupation shall take place within the dwelling unit or garage, or accessory building that is incidental to the principal residential use.

(c) Outdoor storage associated with a Home Occupation is prohibited.

(d) A Home Occupation shall not exceed 40% of the dwelling unit's square footage and shall not exceed a maximum of 400 square feet of indoor space.

(e) Plants and animals may be grown or kept in outdoor areas of the subject premises as part of the Home Occupation.

(f) Displays and signage advertising the Home Occupation are prohibited.

(g) A Home Occupation shall not have more than one associated vehicle that shall not exceed 20 feet in length. The associated vehicle shall not have more than four square feet of signage related to the Home Occupation.

(h) Employees must be residents of the dwelling unit in which the Home Occupation is located, with the exception of one non-resident, full-time equivalent employee.

(i) A Home Occupation shall not have more than five clients on the premises at any given time, and shall not have more than ten clients at the premises in any given business day.

(j) Non-resident employees and clients shall only be at the premises between 8:00 a.m. and 9:00 p.m.

(k) On-site sales shall be limited to those items physically produced or manufactured within the dwelling unit, garage, or accessory buildings that are part of the Home Occupation, except for plants and animals, which may be grown or kept in outdoor areas of the subject premises.

(l) A Home Occupation that involves hazardous materials or processes shall require Fire Department approval. A Home Occupation shall not create offensive or objectionable noise, vibration, odors, smoke, fumes, heat, dust, dirt, glare or electrical disturbance perceptible by the average person beyond the lot line or party walls of multi-unit buildings of the subject premises.

(m) A Home Occupation shall comply with all other applicable provisions of these Planning Regulations, including but not limited to the Performance Standards in Article 11 of this Chapter; all other applicable provisions of the Emeryville Municipal Code; and all other applicable local, state, and federal laws and regulations.

ACKNOWLEDGEMENT

I have read and understand the above referenced conditions.

Print Name: _____

Signature: _____ Date: _____